

# DRAFT MINUTES

2022/90

## **CUDDINGTON PARISH COUNCIL** **Draft Minutes of Parish Council Meeting held in the Bernard Hall** **TUESDAY 20th DECEMBER 2022 at 7pm**

**PRESENT:** Ken Birkby (KB), Ken Brown (KMB), Julia Ridout (JR), Lorraine Stevens (LS), Malcolm Thomas (MT), Venetia Davies (Clerk and RFO).

**Parishioners:** There was two Parishioners present.

### **NB: Action points highlighted**

### **Parishioners Question Time**

A Parishioner requested that the Parish Council attend a site visit to assess if the lighting on a residential property is appropriate and to also ensure that the large windows installed, agree with planning consent. It was agreed that light (from security lights, etc) across the village be added as a general Agenda item at a PC meeting or an issue for discussion at the Annual Village Meeting.

**ACTION: COUNCILLORS to attend site visit. CLERK to agenda.**

There were no questions.

### **1. Apologies**

Ravern Stevens (RS), Ken Trew (KT) and Ashley Waite (AW)

### **2. Approval of Draft Minutes**

Under Matters Arising. Amendment to Swift Boxes. The Draft Minutes of the November meeting were **agreed and signed** as a true record by KB, Chair.

### **3. Matters Arising**

- **Wildlife Project.** Awaiting one bench (H&W Community Boards with contribution cost of £100 from PC). Bat boxes will be installed at later date.
- **Cuddington Green Initiative.** Ongoing (KT/LS/JR).
- **Village Maintenance/Colin Woolford LAT.** Poor condition of Bridleway 6. Awaiting.
- **Resurfacing of playing field carpark.** Trustees to reapply to National Lottery fund. Grant monies are to be match funded.
- **TAG 2.** **ACTION: KB to reinstate with activists.**
- **Assets of Community Value:** Expiry dates: Allotments (11.04.23), Cuddington Village Stores and Post Office (15.09.24) and Crown PH (15.09.25). **ACTION: CLERK to agenda Allotments for February meeting.**
- **HGV and Weight Limit on bridges.** KB in liaison with Working Group and PI/Graham Hilary.
- **Overgrown Hedges. Holly Tree Lane/Frog Lane.** Further remedial work is still required to reveal outer edge of tarmacked highway surface. **ACTION: KB/CLERK to write to Colin Woolford.**
- **Registration of Parish Council Land with Land Registry.** JR awaiting outcome.
- **Millennium tree plaque.** In need of future repair.
- **Right of Access over VAHT** (now Fairhive Homes) land to Playing Fields. Wellers Hedleys Solicitors appointed. (£950 + VAT) and details sent to Fairhive. Awaiting draft report.
- **Spicketts Lane Verge (West).** Winter working party to be arranged to cut back ivy and brambles (January).
- **Nicholas Almond Trust.** **ACTION: JR to attend meeting.**
- **Low Lane to Stone Footpath.** Works to clear the path and trim back grass/weeds/hedges has been marked out, but only one area. **ACTION: KMB to write to Colin Woolford for update.**
- **'Bump' on Dadbrook, near Kings Cross.** Order in place to fully repair the defect next year.
- **Sign near Boules Pitch.** **ACTION: MT to reinstate.**

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### 4. Declarations of Interest

LS declared an interest in Item 5.

### 5. Planning – please view Planning Applications and full comments via the new [Planning Tracker](#)

- **22/02661/VRC | Variation of condition 2 (materials) and 3 (plans) relating to application 20/02453/APP** (Single storey and two storey side extensions, roof extensions, rendering the property, new roof and raised terrace) (part retrospective). **ACTION: CLERK to return OPPOSES the application to Buckinghamshire Council.**

### 6. Buckinghamshire Council Settlement Review, to agree response for Part 1 and Part 2 of review (comment by 28<sup>th</sup> February 2023). **ACTION: COUNCILLORS to bring comments to January meeting.**

### 7. Road Safety Project, to provide any update (Dadbrook Path and Aylesbury Road)

- **Dadbrook Path.** The full width of the verge has been closely flailed following a litter pick. The bramble and vegetation at the Kings Cross junction have been cut back, a metre from the road edge. It was agreed that the cutting of all of this verge be added to Parish Council's verge cutting contract. **ACTION: KB to instruct Simon Brown.** Subject to Buckinghamshire Council agreement, quotes will be obtained from authorised highways contractors (details of two received) for works that will include traffic control measures. **ACTION: CLERK/KB to request a site visit with Colin Woolford in New Year. To also raise the flooding issues in Dadbrook and the replacement of the 'kill your speed' sign.**
- **Aylesbury Road:**
  - **Build Out/Speed Humps as an alternative measure.** TfB has said that given the proximity to properties, a ramp, hump or cushion would raise serious concerns on noise and ground borne vibration to adjacent residential properties. TfB recommends that the Parish Council discuss any proposal with adjacent properties with this in mind before further TfB involvement to avoid abortive costs.
  - **Changes to Speed Limits.** TfB has confirmed that if the PC agree to pursue an amended scope to extend the existing speed limits, there will be new costs required (Speed Surveys (priced at £504.70 each. Speed limit change in excess of £10,000 - per change). TfB would need to raise a new documentation to cover the change of scope. KT is awaiting response on a) speed tubes being located outside of the existing 30mph area b) proposals meeting the criteria set out in the 'Setting Local Speed Limits, Dept of Transport. **Petition from the Village to Buckinghamshire Council for its speed limit changes. ACTION: KB to work with Parishioner in New Year. To also write to Elaine Hassell so that the correct process can be determined.**
- **Kings Cross – safety measures for Kings Cross/A418 crossing**

A meeting expressing the safety concerns of the A418 junction has been held between Cuddington, Chearsley and Haddenham PC. All Parish Councils are equally concerned that the mitigation measures (a new left hand turn flare to increase the capacity and provide greater room for left turning vehicles), are not fit for purpose in terms of safety and felt that the planners had not considered the cumulative effects of various housing sites in Haddenham. With the new Local Plan for Buckinghamshire (2025) underway, it was agreed that Haddenham PC will ask its consultants working on the Haddenham [street scape project](#) to quote for a feasibility study on this junction (with funding to be collectively applied to from the H&W Community Boards). It was also agreed to request a meeting with Steve Broadbent Cabinet Member for Transport, Buckinghamshire Council. **ACTION: KB/CLERK to progress with neighbouring Parish Council's.**

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- **Pedestrian Safety at Crossing Point/Footpath CUD13.** Landowner has cut back a small section of the hedge but all on the westward side. As a result, there is no improvement to the visibility and safety to the west. **ACTION: CLERK to follow-up with Colin Woolford.**

### 8. Playground Project

The Parish Council is awaiting monies from S106 monies (£14,015.63) and Haddenham and Waddesdon Community Boards (£10,000). LS has completed the H&W monitoring form. Safe and Sound Playgrounds has quoted for the basketball net to be installed on an asphalt base. The costs are prohibitive at the current size. **ACTION: LS to obtain a further quote and apply for funding from the Haddenham and Waddesdon Community Board micro grant.**

### 9. Correspondence

A request for a salt bin in Lower Church Street with suggestions of location including the Methodist church or by the dog bin on Frog Lane. A delivery of a small pile of salt would not be granted. The cost of a salt bin is £450.00 (refilled each year, free of charge). If the salt bin is to be placed on private land or to be used on a non-publicly maintained road, the cost is £120 (£100 a fill and the same to refill). **ACTION: COUNCILLORS to discuss further, having also assessed sites that might be suitable.**

### 10. The River Thames Conservation Trust

A talk, hosted by the PC, is being arranged with The Conservation Trust and Doug Kennedy (DK). Doug proposes to introduce the Buckinghamshire part of the river. The Conservation Trust, now employing 5 full time members and a student, will tell residents about their project. **ACTION: CLERK to circulate available hall dates (February) to DK and both to arrange promotion (January issue of Village Voice, leafleting, extended invite to Chearsley, etc).**

### 11. Reports from Councillors attending meetings and outside organisations including CPFA.

Haddenham and Waddesdon Litter Picking Forum. Attended by KB. The Great British Spring Clean runs from **25<sup>th</sup> March to 10<sup>th</sup> April 2023.**

### 12. Contributions from Buckinghamshire Council Councillors

There were no contributions.

### 13. Finance

- **Balance from Minutes of previous meeting** (29<sup>th</sup> November 2022): **£61,114.55**
- **Receipts: £0.00**
- **BACS Debits: £240.00** (£200.00 + £40.00 VAT) (Hartwell Nurseries – Christmas tree)
- **Balance of Bank Account: £60,874.55** (as at 16<sup>th</sup> December 2022)
- a. **Orders for Payment: £1,365.92**
  - **Venetia Davies - £469.72** (£454.72 + £15.00 (Use of Home))
  - **Venetia Davies - £274.00** (backdated pay in line new pay agreement)
  - **Hugo Fox - £12.00** (£10.00 + £2.00 VAT) (Monthly Planning Tracker support)
  - **Trustees of Bernard Hall Committee - £120.00** (Hall hire- Sept, Oct, Nov and Dec).
  - **JRB Enterprise Limited - £190.20** (Dog bags)
  - **Village Voice - £300.00** (Annual donation – last paid in November 2021).
  - **BALANCE: £59,508.63** (Available Funds less Orders for Payment).
- **Mr Woodford - £25.00** (electricity for Christmas Tree lights). **ACTION: CLERK to list on Orders for Payment for January meeting.**

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- b. **Management Report.** December report circulated.
- c. **Appointed auditor for 2022-23 to 2026-2027.** This will be PKF Littlejohn LLP.

### 14. Budget and Precept for 2023/24

The budget was reviewed. Councillors **agreed** to retain the Precept at £39,000. This will result in: Tax Base: 293.80 (2022/23) and 298.16 (2023/24) a difference of 4.36.

Band D Tax Estimate: £132.74 to £130.80 (a 1.46% decrease). **ACTION: CLERK to return Precept request.**

### 15. Items for Information

- LS noted the Parish Council's successes for 2022 which has included the Cuddington Neighbourhood Plan as well as the playground improvements with new equipment (largely funded from S106 monies and grants).
- Annual Village Meeting – proposed Wednesday 19<sup>th</sup> April at 7pm.

### 16. Date and Time of Next Meeting:

**TUESDAY 17<sup>th</sup> JANUARY 2023 at 7pm in the Bernard Hall**

*The Parish Council meet on **the 4<sup>th</sup> Tuesday of every month***